

Meeting Minutes
Board of Directors of The American Ranch Domestic Water Improvement District
December 12, 2018
6:00 p.m. at
The American Ranch – Ranch House
9500 American Ranch Road, Prescott, Arizona

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.

Call to Order – Brent Mathews, Bill Yates, Monte Anderson, Roy Engehausen present. Cynthia Baker absent.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.; Bob Hanus, District Operator, Western Environmental Technologies, Inc.; Mark Kaplin and Elizabeth Mahon, property owners.

*Unanimous Approval – indicates a yes vote from all members present.

1. Presentation by Roy Engehausen and Bob Hanus on a 5-year project to replace approximately 72 meters with automated meters for an initial capital outlay of \$122,123.
Senses through Dana Kempner proposed \$122,123 and Master Meter's bid is \$126,262.
The Board would like to have a presentation from Sensus - at the February 13th meeting.
2. Discussion and possible action to annex parcels 100-20-010, 100-20-026 and 100-20-020.
Motion: made by Director Yates to annex all three parcels, second by Director Anderson.
Unanimous Approval
3. Discussion and possible action regarding administrative issues to include:
 - a) Approve meeting minutes of October 23, 2018;
Motion: made by Director Yates to approve the minutes, second by Director Engehausen.
Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.