

Meeting Minutes  
Board of Directors of  
The High Valley Ranch Domestic Wastewater Improvement District  
June 23, 2020  
11:00 a.m. - Zoom Video Conference

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.*

Time: Jun 23, 2020 11:00 AM Mountain Time - See telephone numbers below for those without an electronic device. Please Read the Zoom User Guide prior to the meeting. All participants except Board Members will be on Mute when joining the meeting and will Unmute after discussion of any motion made and before a vote to solicit input from the public, with a 2-minute time limit, after which the participant will be Muted. Your cooperation and understanding will be appreciated so the Board can conduct business under difficult circumstances.

Meeting ID: 893 9275 4370  
Password: 275044

One tap mobile: +12532158782,,89392754370#,0#,,275044# US, +13462487799,,89392754370#,0#,,275044# US

Telephone attendance dial: US (253) 215-8782 / (346) 248-7799 / (669) 900-9128

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Contact Jennifer Bartos, jbartos@idsadmin.com to request a Zoom meeting invitation to be emailed to you.

Call to Order – Gary Kelley and Brad Fain present. Betty Higgins absent.

Also participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc. and Jacquie McClish, property owner.

Convene into Regular Meeting:

1. Accept Betty Higgins' resignation from the Board of Directors.  
Motion: made by Director Kelley to accept the resignation, second by Director Fain.  
Unanimous Approval
2. Discussion and possible action to appoint Ric Nargie, Jacquie McClish and Mike Lipnam to the Board of Directors.  
Motion: made by Director Fain to appoint Ric Nargie, Jacquie McClish and Mike Lipnam to the Board of Directors, second by Director Kelley.  
Unanimous Approval

Hearings:

Open Public Hearing on the Fiscal Year 2020/2021 Budget  
Chairman Kelley opened the public hearing. Hearing no public comment the hearing was closed.  
Close Public Hearing on the Fiscal Year 2020/2021 Budget

Open Public Hearing on the Fiscal Year 2020/2021 Rates & Fees  
Chairman Kelley opened the public hearing. Hearing no public comment the hearing was closed.  
Close Public Hearing on the Fiscal Year 2020/2021 Rates & Fees

Convene into Special Meeting:

1. Action on the Fiscal Year 2020/2021 Final Budget and possible adoption of Resolution No. 2020-1.  
It was noted that the Board is adopting the same budget as adopted for fiscal year 19/20.  
Motion: made by Director Kelley to approve the final budget and adopt Resolution No 2020-1, second by Director Fain.  
Unanimous Approval
2. Action on the Fiscal Year 2020/2021 Rates, fees and tax rate and possible adoption of Resolution No. 2020-2.  
It was noted that the Board is adopting the same fee and tax rates as adopted for fiscal year 19/20.  
Motion: made by Director Kelley to approve the rates, fees and tax rate and adopt Resolution No 2020-2, second by Director McClish.  
Unanimous Approval

Convene into Regular Meeting:

1. Discussion and possible action to approve the Call of Election for three Board positions at the November 2020 election.  
Motion: made by Director Fain to approve the call of elections, second by Director McClish.  
Unanimous Approval
2. Discussion and possible action to approve June 20, 2019 meeting minutes.  
Motion: made by Director Fain to approve the minutes, second by Director Kelley.  
Unanimous Approval
3. Discussion and possible action to approve the checks written from May 2019 to May 2020.  
Motion: made by Director Kelley to approve the checks, second by Director McClish.  
Unanimous Approval
4. Accept Brad Fain's resignation from the Board of Directors due to property sale.  
Motion: made by Director Kelley to regretfully accept Mr. Fain's resignation, second by Director McClish.  
Unanimous Approval
5. Discussion and possible action regarding future meetings.  
The Board would like to have another meeting in November or December.
6. Discussion with new Board Members regarding District operations.  
No discussion.

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.