

Hearing and Meeting Minutes
Board of Directors of
The High Valley Ranch Domestic Wastewater Improvement District
June 18, 2024
9:00 a.m. - Zoom Video Conference

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.

Topic: High Valley Ranch DWWID Hearing

Time: Jun 18, 2024 09:00 AM Arizona

Join Zoom Meeting

<https://us02web.zoom.us/j/88087953714?pwd=GRc0YuN7JKNoaOWO4mN4SdxGqJtKM0.1>

Meeting ID: 880 8795 3714

Passcode: 606871

Dial by your location

253 205 0468 US, 253 215 8782 US (Tacoma), 346 248 7799 US (Houston), 669 900 9128 US (San Jose)

Contact Jennifer Bartos, jbartos@idsadmin.com to request a Zoom meeting invitation to be emailed to you.

Call to Order: Gary Kelley, Ric Nargie and Jacquie McClish present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.; Paul Cisek, property owner at 2334 Mountain Laurel.

Hearings:

Open Public Hearing on the Fiscal Year 2024/2025 Budget

Chairman Kelley opened the hearing.

Close Public Hearing on the Fiscal Year 2024/2025 Budget

No public comment - Chairman Kelley closed the hearing.

Open Public Hearing on the Fiscal Year 2024/2025 Rates & Fees

Chairman Kelley opened the hearing.

Close Public Hearing on the Fiscal Year 2024/2025 Rates & Fees

No public comment - Chairman Kelley closed the hearing.

Convene into Special Meeting:

1. Action on the Fiscal Year 2024/2025 Final Budget and possible adoption of Resolution No. 2024-1.
Motion: made by Director McClish to approve the budget and adopt Resolution 2024-1, second by Director Nargie.
Unanimous Approval
2. Action on the Fiscal Year 2024/2025 Rates, fees and tax rate and possible adoption of Resolution No. 2024-2.
It was suggested to adopt an in-lieu-of-secondary-property-tax rate for parcels connected to the system, but are not within the boundaries of the existing district. This will be considered at a future meeting.
Motion: made by Director McClish to approve the rates, fees and tax rate and adopt Resolution 2024-2, second by Director Nargie.
Unanimous Approval

Convene into Regular Meeting:

1. Discussion and possible action to approve May 24, 2024 meeting minutes.

Motion: made by Director Nargie to approve the meeting minutes, second by Director McClish.
Unanimous Approval

2. Discussion and possible action to approve the checks written in May 2024.
Motion: made by Director McClish to approve the checks, second by Director Nargie.
Unanimous Approval

3. Discussion regarding:
Notify customers via email or postcard RE budget changes.
Jennifer told the Board that the District complies with the hearing notices and publication requirements.

Decision making process for expanding the district.

Paul Cisek agreed to pay the new in-lieu-of-secondary-property-tax rate once it is adopted. Jennifer said the rate could be the current tax rate for district properties, based on the parcel value.

Motion: made by Director Kelley to approve 2334 Mountain Laurel to connect to the District's sewer system based on their agreement to pay the current tax rate as on HVRDWWID properties, second by Director McClish.

Unanimous Approval

Director Kelley notified Mr. Cisek that he must locate the sewer mainline for connection.

Location of stub outs & contractor suggestions.

4. Discussion and possible action regarding administrative issues, future meetings, new connections and operations.

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.