

# **Notice of Public Meeting and Agenda**

**Board of Directors of The American Ranch Domestic Water Improvement District**  
**February 14, 2024 at 10:00 a.m.**  
**The American Ranch – Billiard Room**  
**9500 American Ranch Road, Prescott, AZ**

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.*

Call to Order

1. Discussion and possible action to elect a Chairperson and Vice-Chair for the coming year.
2. Discussion and possible action regarding the monthly operations report from Bob Hanus of Western Environmental Technologies regarding the operation and maintenance of the water and sewer facilities and status of projects, to include:
  - a. The status of the remote metering system;
  - b. The status of the redundancy project;
  - c. The wastewater treatment plant effluent discharge permit;
  - d. Exercising valves and manhole maintenance;
  - e. Equipment list and replacement costs.
3. Discussion and possible action regarding a spillway for effluent discharge.
4. Discussion and possible action regarding District financial reports and allocation of funds in the accounts with OneAZ.
5. Discussion and possible action to approve meeting minutes of November 8, 2023.
6. Discussion and possible action to approve checks written in November and December 2023 and January 2024.

**Public Comment Period:** The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.