

Special Meeting Minutes  
Board of Directors of The American Ranch Domestic Water Improvement District  
April 21, 2025 at 10:00 a.m.  
The American Ranch – Billiard Room, 9500 American Ranch Road, Prescott, AZ

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.*

Call to Order – Cynthia Baker, Gerry Breuer, David Puglia and Mark Kaplan present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.; Derek Scott, A Quality Water (AQW); Jonathan and Braiden Homer, Fever Controls; Bob Wolfe and Allen White, property owners.

1. Discussion and possible action to appoint Bob Wolfe to the Board of Directors.  
Motion: made by Director Puglia to appoint Bob Wolfe to the open position on the Board of Directors, second by Chairperson Baker.  
Unanimous Approval
2. Discussion and possible action regarding the condition of the water and wastewater facilities and the necessary corrections and modifications to be performed.
  - a) Purchase & installation of jockey pump  
Motion: made by Director Puglia to approve the purchase and installation of the jockey pump skid for the water system, for an amount of \$144,600, second by Vice-Chair Kaplan.  
Unanimous Approval
  - b) Complete rework of Variable Speed Drives at Booster Station
  - c) Replace and rewire J box at treatment tank  
This item is complete and shall be removed from the project list.
  - d) Shade structure for chemicals on the south side of the waste treatment building,  
This item has been ordered.
  - e) VFD for WWTP  
Motion: made by Director Puglia to approve the VFD purchase and installation for an amount of \$16,293.50, second by Vice-Chair Kaplan.  
Unanimous Approval
  - f) The redundancy project
  - g) Water levels  
The Board felt it is important to continue to monitor the water levels and available water in the aquifer. Derek Scott said he needs information on the history of the well which would be contained in the original study submitted to ADWR. Derek said we have a second pump and there should be a 24-hour draw down test on the well monthly. The Board requested quarterly reports from AQW on the water level in the well.  
Questions from Director Breuer
  - h) How to resolve the buildup of solids in the lines  
Motion: made by Vice-Chair Kaplan to approve a SCADA system on the wastewater system in an amount of \$9,877.99, second by Director Puglia.  
Unanimous Approval
  - i) What are the issues in the Fever Control report
  - j) What was the Blue Stakes for?
3. Discussion and possible action regarding the Fiscal Year 2025-2026 Budget.  
The draft budget was reviewed. The next regular meeting will be May 14<sup>th</sup> and the annual fee and budget hearing will be June 19<sup>th</sup> at 5:30.

**Public Comment Period:** The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.