

Draft
Meeting Minutes
Board of Directors of the Red Rock Road Enhancement Maintenance District
September 19, 2018 – 1:30 p.m. at
Sedona Fire Station #3, 125 Slide Rock, Sedona, Arizona

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name. All comments and questions shall be directed to the Board Chairperson. Representatives of the District Clerk and the Administrative personnel are authorized to speak on all items. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

*Unanimous Approval indicates a vote by all of the Board Members present.

Call to Order – Dave Norton, Paul Gazda, Ann Crossland and Joanne Johnson present. Ruth Kane joined the meeting between item #2 and #3.

Also present and participating in the meeting: Jennifer Bartos, District Clerk and Diana King, Administrator, Improvement District Services, Inc.

1. Discussion and possible action regarding repairs to sidewalk cracks, erosion, and shoulder issues. Director Crossland presented the Board with a proposal from Precision Concrete. She said she contacted multiple companies by the job was too small for them to respond. Jennifer was asked to keep this item on the agenda until complete.
Motion: made by Director Johnson to approve the proposal from Precision Concrete to repair 54 known hazards in the sidewalks for an amount not to exceed \$6,900.00, second by Vice-Chair Gazda.
*Unanimous Approval
2. Discussion and possible action regarding repairs to the RRREMD boundary on the east side of the Sedona Collective.
Chairman Norton presented the Board with a letter to The Sedona Collective noting several items that need to be corrected within the District's easement. The letter requires these items to be corrected by November 12, 2018.
Motion: made by Vice-Chair Gazda to approve the letter, second by Director Johnson.
*Unanimous Approval
3. Discussion regarding administrative support.
The next meeting will be October 24, 2018 at 2:00. Jennifer and Diana reviewed the tasks that the District could need other than what are listed in the administrative contract. It was discussed that the District could benefit by contracting for a Field Superintendent to monitor contractors working the RRREMD right-of-way. Jennifer was asked to contact Steve Fiedler.

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.