

Meeting Minutes
Board of Directors of
The High Valley Ranch Domestic Wastewater Improvement District
May 11, 2023 at 11:00 a.m.
3603 Crossings Drive, Prescott, Arizona or Zoom Video Conference

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.

Call to Order: Gary Kelley, Jacquie McClish and Ric Nargie present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.; Bob Hanus, District Operator, Western Environmental Technologies, Inc., Scott Bove, property owner.

1. Discussion and possible action to review the Fiscal Year 2023/2024 Budget, Rates & Fees and ad valorem tax, and if applicable set the hearing date and time.
Motion: made by Chairman Kelley to approve the budget, rates, fees and tax rate and set the time and date for the hearing as June 8, 2023, 10:00 a.m., via Zoom video conference, second by Director McClish.
Unanimous Approval
2. Discussion and possible action to approve the checks written from July 2022 thru April 2023.
Motion: made by Director McClish to approve the checks, second by Chairman Kelley.
Unanimous Approval
3. Discussion and possible action to approve meeting minutes of June 14, 2022.
Motion: made by Chairman Kelley to approve the minutes, second by Director McClish.
Unanimous Approval
4. Discussion and possible action regarding administrative and operations issues.
 - a) New connections to District, since 2022 meeting.
 - b) Number of total connections and remaining number to reach maximum build out.
 - c) Anticipation of connections or other work required in 2023.
 - d) Possible capital improvement projects District may experience in the next 5-10 yrs.
 - e) Adequate rates and budgeting to pay for possible longer term expenses.
 - f) Any other request from non-district owners to connect to HVRDWWID?
 - g) Any city or county actions that may impact District in the future?Bob Hanus said that with flushing the lines, the life expectancy of the District lines may be 50 years. The Board discussed the tap location work done in June 2022 for lots 28 & 35. Bob Hanus was asked to provide copies of invoices and cost breakdown for this work.

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.