

Meeting Minutes

Board of Directors of the Red Rock Road Enhancement Maintenance District
May 22, 2024 – 12:30 p.m. at
Sedona Fire Station #3, 125 Slide Rock, Sedona, Arizona
And Zoom Video Conference

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name. All comments and questions shall be directed to the Board Chairperson. Representatives of the District Clerk and the Administrative personnel are authorized to speak on all items. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

Join Zoom Meeting

<https://us04web.zoom.us/j/9282849764>

Meeting ID: 928 284 9764

Telephone Numbers for those without computers or smart devices:

(602) 753-0140 (Phoenix) / (669) 219-2599 (San Jose)

Contact jbartos@idsadmin.com to request the Zoom meeting invitation to be sent via email

Call to Order – Dave Norton, Karen McClelland, Melina Fuhrmann and Joanne Johnson present. Valna Wilson absent.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.; Mark and Eric Price, Price Landscaping; John Leslie, Field Superintendent; David Gill and Steve Fiedler, Roundabout Art Committee.

Chairman Norton amended the agenda to include the Art in the Roundabouts topic.

Steve Fiedler and David Gill talked about Bob Kozak's questions, no decisions or actions taken.

1. Discussion and possible action on the timing of plant replacement.
John discussed the plant timing for the different species of plants.
2. Discussion and possible action on the timing of sidewalk repair.
Precision Concrete will evaluate the sidewalk repairs.
3. Discussion and possible action on installing dual weed barrier in a test area.
John said the single layer of barrier will be \$3,000 and \$4,000 for dual layer.
4. Discussion and possible action to review the Fiscal Year 2024/2025 Budget and ad valorem tax, and if applicable set the hearing date and time.
Jennifer told the Board that the budget as proposed will require an increase in the secondary property tax.
Motion: made by Director McClelland to change test fabric on the budget to \$4,000, add sidewalk repair for \$12,000, capital replacement amount at \$10,000, adopt the tentative budget as proposed and set the hearing date and time as June 19, 2024 at 2:00 pm, second by Director Fuhrmann.
Unanimous Approval
5. Discussion and possible action to approve meeting minutes of April 17, 2024.
Motion: made by Director McClelland to approve the minutes, second by Director Johnson.
Unanimous Approval
6. Discussion regarding future agenda items.

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.

Fiscal Year 2024/2025 Tentative Budget

5/22/2024

Exhibit A

EXPENSE	FY 23/24 Budget	Actual as of *4/10/24	12-month Estimate	FY 24/25 Budget
1	Administrative Services	\$13,200	\$9,900	\$13,200
2	Additional Admin Svcs.	250	325	250
3	Attorney Services	500	3,685	500
4	Bank Charges	0	0	0
5	Director's Compensation	2,250	1,425	1,875
6	Elections	0	0	11,000
7	Fees & Registration	175	74	175
8	Insurance	8,200	0	8,200
9	Self insured	5,000	0	15,000
10	Meeting facility rental	500	0	0
11	Office Supplies	0	238	0
12	Postage	50	52	2,010
13	Publishing	350	1,066	800
14	Operation & Maintenance:			
15	Backflow Testing	150	0	150
16	Repairs & Replacement	6,000	1,364	0
17	Lighting Maintenance	2,000	0	2,000
18	Irrigation Maintenance	0	0	6,000
19	Hard Scape Maintenance	0	0	5,000
20	Plant Replacement	0	0	5,000
21	Sidewalk Repair	0	0	12,000
22	Test Fabric Project	0	0	4,000
23	Contract Monthly Maintenance	75,000	50,000	75,000
24	Weed Mitigation	15,000	7,750	15,000
25	Contract Field Superintendent	7,000	1,479	7,000
26	Blue Stake Service	150	0	150
27	Electricity	2,000	1,426	2,139
28	Water	6,800	4,832	7,248
29	Website	0	0	0
30	Emergency Maintenance	2,000	0	2,000
31	<i>Subtotal</i>	<i>\$146,575</i>	<i>\$83,616</i>	<i>\$143,419</i>
32	Contingency	10,000	43	10,043
33	Capital Replacement Reserve	47,417	1,624	10,000
34	Total Expenses	\$203,992	\$85,283	\$216,120

REVENUE	FY 23/24 Budget	Actual as of *4/10/24	12-month Estimate	FY 24/25 Budget
35	Ad Valorem Tax	\$130,000	\$93,994	\$130,000
36	Interest	700	2,448	1,000
37	Miscellaneous	0	0	0
38	Total Revenue	\$130,700	\$96,442	\$132,448

FUND BALANCES

Balance as of 04/10/24	78,315
Estimated Expenses 23/24	<u>69,803</u>
Subtotal	8,513
Anticipated Revenue 23/24	<u>36,006</u>
Estimated Ending Balance 23/24	44,519
Est. Beginning Balance 24/25	44,519
Estimated Revenue 24/25	<u>171,602</u>
Subtotal	216,121
Estimated Expense 24/25	<u>216,120</u>
Estimated Ending balance 24/25	\$1