

Meeting Minutes

Board of Directors of

The High Valley Ranch Domestic Wastewater Improvement District

June 14, 2022, 9:00 a.m. - Zoom Video Conference

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.*

Topic: High Valley Ranch DWWID Hearing & Meeting

Time: Jun 14, 2022 09:00 AM Arizona

Join Zoom Meeting

<https://us02web.zoom.us/j/82550703482>

Meeting ID: 825 5070 3482

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 825 5070 3482

Contact Jennifer Bartos, [jbartos@idsadmin.com](mailto:jbartos@idsadmin.com) to request a Zoom meeting invitation to be emailed to you.

Call to Order: Gary Kelley, Jacquie McClish and Ric Nargie present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.; Bob Hanus, District Operator, Western Environmental Technologies, Inc.

Hearings:

Open Public Hearing on the Fiscal Year 2022/2023 Budget

Close Public Hearing on the Fiscal Year 2022/2023 Budget

Chairman Kelley opened the budget hearing. No public present and no comments. Chairman Kelley closed the budget hearing.

Open Public Hearing on the Fiscal Year 2022/2023 Rates & Fees

Close Public Hearing on the Fiscal Year 2022/2023 Rates & Fees

Chairman Kelley opened the rates and fees hearing. No public present and no comments. Chairman Kelley closed the rates and fees hearing.

Convene into Special Meeting:

1. Action on the Fiscal Year 2022/2023 Final Budget and possible adoption of Resolution No. 2022-1.  
Motion: made by Director McClish to approve the budget and adopt Resolution No. 2022-1, second by Director Nargie.  
Unanimous Approval
2. Action on the Fiscal Year 2022/2023 Rates, fees and tax rate and possible adoption of Resolution No. 2022-2.  
Motion: made by Director Nargie to approve the rates, fees and tax rate and adopt Resolution No. 2022-2, second by Director McClish.  
Unanimous Approval

Convene into Regular Meeting:

1. Discussion and possible action to approve May 24, 2022 meeting minutes.  
Motion: made by Director McClish to approve the meeting minutes, second by Chairman Kelley.  
Unanimous Approval
2. Discussion and possible action to approve the checks written in May 2022.  
Motion: made by Director Nargie to approve the checks, second by Chairman Kelley.  
Unanimous Approval
3. Discussion and possible action regarding Ordinance requirements, locating lateral lines, valves and sewer mainlines.

The Board reviewed and confirmed the Ordinance information. Bob Hanus was asked to write a policy for lateral line responsibility. The District is only responsible for the sewer mainline. The property owner is responsible for the lateral line entirely to the connection at the mainline.

Motion: made by Chairman Kelley to send the Ordinance section with the policy as discussed to property owners, second by Director McClish.

Unanimous Approval

4. Discussion and possible action regarding administrative issues, future meetings, new connections and operations.

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.