

Hearing and Meeting Minutes  
Board of Directors of  
The High Valley Ranch Domestic Wastewater Improvement District  
June 8, 2023  
10:00 a.m. - Zoom Video Conference

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.*

Topic: High Valley Ranch DWWID Hearing & Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84050879289?pwd=K1JCc3MzWG9ScEhuNmwybTB0SFRRdz09>

Meeting ID: 840 5087 9289

Passcode: 874135

Dial by your location

+1 669 444 9171 US

+1 669 900 9128 US (San Jose)

Contact Jennifer Bartos, [jbartos@idsadmin.com](mailto:jbartos@idsadmin.com) to request a Zoom meeting invitation to be emailed to you.

Call to Order: Gary Kelley, Ric Nargie and Jacquie McClish present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator and Diana King, District Administrator, Improvement District Services, Inc.; Bob Hanus, Western Environmental Technologies.

Hearings:

Open Public Hearing on the Fiscal Year 2023/2024 Budget

Chairman Kelley opened the hearing. No public present and no comments.

Chairman Kelley closed the hearing.

Close Public Hearing on the Fiscal Year 2023/2024 Budget

Open Public Hearing on the Fiscal Year 2023/2024 Rates & Fees

Chairman Kelley opened the hearing. No public present and no comments.

Chairman Kelley closed the hearing.

Close Public Hearing on the Fiscal Year 2023/2024 Rates & Fees

Convene into Special Meeting:

1. Action on the Fiscal Year 2023/2024 Final Budget and possible adoption of Resolution No. 2023-1.  
Motion: made by Director McClish to approval the final budget and adopt Resolution 2023-1, second by Director Nargie.  
Unanimous Approval
2. Action on the Fiscal Year 2023/2024 Rates, fees and tax rate and possible adoption of Resolution No. 2023-2.  
Motion: made by Director Nargie to approve the rates, fees and tax rate and adopt Resolution 2023-2, second by Director McClish.  
Unanimous Approval

Convene into Regular Meeting:

1. Discussion and possible action to approve May 11, 2023 meeting minutes.  
Motion: made by Director McClish to approve the minutes, second by Director Nargie.  
Unanimous Approval

2. Discussion and possible action to approve the checks written in May 2023.  
Motion: made by Chairman Kelley to approve the checks, second by Director McClish.  
Unanimous Approval
3. Discussion and possible action regarding tap location work done in June 2022 for lots 28 and 35.  
Jennifer was asked to contact the District's Attorney to confirm if the District has the right to collect on the work done.
4. Discussion and possible action regarding administrative issues, future meetings, new connections and operations.  
No action, no discussion

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.