

Meeting Minutes
Board of Directors of the Red Rock Road Enhancement Maintenance District
April 21, 2021 – 2:00 p.m.
VIA ZOOM VIDEO CONFERENCE

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name. All comments and questions shall be directed to the Board Chairperson. Representatives of the District Clerk and the Administrative personnel are authorized to speak on all items. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

(See telephone numbers below for those without an electronic device). Please Read the Zoom User Guide prior to the meeting. All participants will be on Mute when joining the meeting except Board members and we will Unmute after discussion of any motion made and before a vote to solicit input from the public, with a 2 minute time limit, after which the participant will be muted. RRREMD Chair Dave Norton is inviting you to a scheduled Zoom meeting.

Call to Order – Dave Norton, Stacey Moore, Joanne Johnson and Valna Wilson present. Ruth Kane absent.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator and Diana King, Administrator, Improvement District Services, Inc.; Paul Comstock, Green Earth.

1. Discussion and possible action to review and adopt the Fiscal Year 2021/2022 Tentative Budget and ad valorem tax, if applicable set the hearing date and time.
Jennifer told the Board that the County approved newspaper for publications is the Prescott Daily Courier. She was asked to also place a notice in The Villager.
Motion: made by Director Moore to approve the budget and set the hearing date and time as June 16, 2021, 2:00 p.m. via Zoom, second by Director Johnson.
Unanimous Approval
2. Discussion and possible action regarding field reports from Green Earth and an update on RRREMD alternative weed spray program. Representatives of Green Earth LLC may be called upon to speak.
Paul Comstock said the controller was replaced and spraying will increase as summer approaches.
3. Discussion and possible action regarding a field report from Steve Fiedler.
It was determined that Steve Fiedler will do the permits and send them to Dave Norton for signature. Also, Steve should carry his own insurance and hold an ADOT permit. Paul Comstock said he is sending the ADOT permit for signature.
4. Discussion and possible action regarding painting the railings.
It has been determined that the railings are not part of the road, not part of the landscaping or the enhancement permit. Chairman Norton has asked for ADOT to update the District Board on the progress of painting the rails. Jennifer was asked to notify Vern Dumbeck.
5. Discussion and possible action regarding the replacement of the pedestrian light fixtures with LED.
It was determined that the electrical contractor needs to acquire their own ADOT permit.
6. Discussion and possible action to approve warrants written in January, February and March 2021.
Motion: made by Director Moore to approve the warrants, second by Director Wilson.
Unanimous Approval
7. Discussion and possible action to approve the meeting minutes of January 20, 2021.
Motion: made by Director Moore to approve the minutes as amended, second by Director Wilson.
Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.

Red Rock Road Enhancement Maintenance District
Fiscal Year 2021/2022 Tentative Budget

*4/21/2021

Exhibit A

EXPENSE	FY 20/21 Budget	Actual as of *3/31/21	12-month Estimate	FY 21/22 Budget
1	Administrative Services	\$13,200	\$9,900	\$13,200
2	Additional Admin Svcs.	250	141	250
3	Attorney Services	500	70	500
4	Bank Charges	150	0	150
5	Director's Compensation	1,875	600	1,875
6	Elections	8,000	0	0
7	Fees & Registration	175	116	175
8	Insurance	7,700	1,665	5,936
9	Self insured	15,000	0	15,000
10	Meeting facility rental	270	0	0
11	Postage	0	0	0
12	Professional Services	2,300	0	2,300
13	Publishing	400	0	300
14	Landscape Maintenance:			
15	Monthly Maintenance	60,000	45,000	60,000
16	Backflow Testing	150	117	150
17	Repairs & Replacement	4,000	158	4,000
18	Alternate Product Initiative	10,500	4,959	10,500
19	Lighting Maintenance	500	1,787	1,800
20	Contracted Services	1,000	0	500
21	Field Superintendent	4,400	2,758	4,400
22	Blue Stake	275	0	275
23	Electricity	2,500	1,589	2,384
24	Water	2,500	2,213	3,320
25	Website	2,125	0	2,125
26	Emergency Maintenance	<u>2,000</u>	<u>0</u>	<u>2,000</u>
27	<i>Subtotal</i>	<i>\$139,770</i>	<i>\$71,073</i>	<i>\$121,375</i>
28	Contingency	19,001	223	13,000
29	Capital Replacement Reserve	<u>44,613</u>	<u>0</u>	<u>43,855</u>
30	Total Expenses	\$203,384	\$71,296	\$188,230

REVENUE	FY 20/21 Budget	Actual as of *3/31/21	12-month Estimate	FY 21/22 Budget
31	Ad Valorem Tax	\$100,000	\$73,003	\$100,000
32	Interest	1,000	454	500
37	Miscellaneous	<u>0</u>	<u>65</u>	<u>0</u>
38	Total Revenue	\$101,000	\$73,522	\$100,500

FUND BALANCES

Balance as of 3/31/2021	110,989
Estimated Expenses 20/21	<u>50,302</u>
Subtotal	60,687
Anticipated Revenue 20/21	<u>27,043</u>
Estimated Ending Balance 20/21	87,730
Est. Beginning Balance 21/22	87,730
Estimated Revenue 21/22	<u>100,500</u>
Subtotal	188,230
Estimated Expense 21/22	<u>188,230</u>
Estimated Ending balance 21/22	\$0