

Meeting Minutes

Board of Directors of the Red Rock Road Enhancement Maintenance District

January 18, 2023 – 3:00 p.m.

VIA ZOOM VIDEO CONFERENCE

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name. All comments and questions shall be directed to the Board Chairperson. Representatives of the District Clerk and the Administrative personnel are authorized to speak on all items. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

Topic: RRREMD Board Meeting

Join Zoom Meeting

<https://us04web.zoom.us/j/9282849764>

Meeting ID: 928 284 9764

Telephone Numbers for those without computers or smart devices:

(602) 753-0140 (Phoenix) / (669) 219-2599 (San Jose)

Contact jbartos@idsadmin.com to request the Zoom meeting invitation to be sent via email

Call to Order – Dave Norton, Valna Wilson, Joanne Johnson, Karen McClelland and Melina Fuhrmann present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.; Steve Fiedler, Field Superintendent; Paul Comstock, Green Care; Paul Gazda, property owner.

1. Welcome Melina Fuhrmann and Karen McClelland to the Board of Directors.
2. Discussion and possible action to elect a Chairperson and Vice-Chair for the coming year.
Motion: made by Director Johnson to nominate Dave Norton for Chair, second by Director Wilson.
Unanimous Approval
Motion: made by Chairman Norton to nominate Valna Wilson for Vice-Chair, second by Director McClelland.
Unanimous Approval
3. Discussion and possible action regarding field reports from Green Earth and an update on RRREMD alternative weed spray program. Representatives of Green Earth LLC may be called upon to speak.
Report to include:
 - a) Drip irrigation tubes repaired, spaced and secured around tree bases. Making sure the correct number of tubes are spaced around each tree as per ADOT drawings. Have you started and when will this be completed.
Paul Comstock said the project is approximately 80% complete. Chairman Norton said that he should work with Steve Fielder on irrigation repair and sun screen for lines. Paul Comstock said the missing plants list will be done next month.
 - b) Dead grass and weeds cleaned out of rock beds, how much is completed.
Paul Comstock said this project is 2/3 done.
 - c) Winter pruning trees and plants.
Paul Comstock said that he is about 1/3 done with the shrubs.
 - d) Any weed pre-emergent in rock beds been applied and where, are is it coordinated with the rain so it will spread properly and activate.
Paul Comstock said he is using a liquid pre-emergent this year.
Paul will send Jennifer Bartos the contact number for the Department of Agriculture to see if there is relief for the spraying 5 gallon rule for special districts.
Vice-Chair Wilson will work with Paul Comstock and Paul Gazda to research pre-emergent rules.
4. Discussion and possible action regarding a field report from Steve Fiedler to include:
 - a) Sidewalk Replacement
Steve told the Board that the Las Piedras repair would be \$10,350.
 - b) Grant Funds
None of the available grants are appropriate for this district at this time.
 - c) Team Fishel installing fiber optic to the View Motel on the corner of Cortez
Steve said the project is supposed to begin this week.

- d) Vista Village possibly installing a right turn lane into the mall
5. Discussion and possible action regarding the charges for emails on Steve Fiedler's invoices and a possible standard charge.
No action
 6. Discussion and possible action to appoint board member(s) as liaison with Steve Fiedler regarding the quarterly work action and reviewing his billed invoices.
Diana King is instructed to send Steve's invoices to Chairman Norton and Director Fuhrmann for review and approval to pay.
 7. Preliminary discussion of requesting bids for services currently included in Green Earth contract, with services to begin when current contract expires.
Director McClelland volunteered to work with Steve Fielder to create a new contract for bids.
 8. Discussion and possible action to set future meeting dates and times.
No change to the current schedule, the third Wednesday of the first month in every quarter at 2:00 pm. Meetings will be held via Zoom. In-person meetings may be scheduled when locations are available. Future meetings may be held in-person at the Library, 25 Saddle Horn Road, 86351.
 9. Discussion and possible action to approve meeting minutes of October 12 and December 1, 2022.
Motion: made by Vice-Chair Wilson to approve the October minutes, second by Director Johnson.
Unanimous Approval
Motion: made by Vice-Chair Wilson to approve the December minutes, second by Director Johnson.
Unanimous Approval
 10. Discussion and possible action to approve warrants written in October, November and December 2022.
Motion: made by Director Johnson to approve the checks, second by Vice-Chair Wilson.
Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.