

Meeting Minutes

Board of Directors of the Red Rock Road Enhancement Maintenance District  
January 16, 2019 – 2:00 p.m. at  
Sedona Fire Station #3, 125 Slide Rock, Sedona, Arizona

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name. All comments and questions shall be directed to the Board Chairperson. Representatives of the District Clerk and the Administrative personnel are authorized to speak on all items. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.*

Call to Order – Dave Norton, Ruth Kane, Ann Crossland and Stacy Moore present. Joanne Johnson absent.

Also present and participating in the meeting: Jennifer Bartos, District Clerk and Diana King, District Administrator, Improvement District Services, Inc.; Marc Fuller, ResultzDigital; Paul Gazda, property owner; Mark Price and Dave Grondin, Green Earth Landscaping.

Pledge of Allegiance

\*Unanimous Approval indicates a unanimous vote by all Board Members present.

1. Action to appoint Ruth Kane and Stacy Moore to the Board of Directors.  
Motion: made by Director Crossland to appoint Ruth Kane and Stacy Moore to the Board of Directors, second by Chairman Norton.  
Unanimous Approval
2. Discussion and possible action to elect a Chairman and Vice-Chair for 2019.  
Motion: made by Director Crossland to nominate Dave Norton for Chairman, second by Director Moore.  
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Motion: made by Chairman Norton to nominate Ann Crossland for Vice-Chair, second by Director Moore.  
Unanimous Approval
3. Discussion and possible action regarding field reports from Green Earth and an update on RRREMD alternative weed spray program. Representatives of Green Earth LLC may be called upon to speak.  
Mark Price gave the Board a report on the current issues with landscaping and gopher damage.
4. Discussion and possible action regarding bids for the development and maintenance of a new RRREMD website from Revize and ResultzDigital. Paul Gazda may be asked to speak on this item.  
Paul Gazda reviewed the bid results for the Board.  
Motion: made by Vice-Chair Crossland to approve the proposal from ResultzDigital and offered to be the liaison for the website and to authorize IDS to pay the monthly fee on an annual basis and prepay the development fee, second by Director Moore.  
Kane, Crossland and Moore voted Yes, Norton abstained
5. Discussion and possible action regarding a broken light fixture and the replacement of lighting fixtures with LED.  
Jennifer told the Board that Brad Bowers has not received the information from his supplier.
6. Discussion and possible action regarding designs developed by SBH Designs to address RRREMD sidewalk shoulder hazards and drainage ditch erosion. Designs have been sent to ADOT for review. Paul Gazda may be asked to speak on this item.

Paul Gazda reviewed the designs with the Board. He said the designs were submitted to ADOT for their approval. Vice-Chair Crossland volunteered to be the contact for this until a field superintendent can be obtained.

Motion: made by Director Moore to acquire cost estimate from SBH Designs for the construction of the plans delivered, second by Director Kane.

Unanimous Approval

7. Discussion and possible action to acquire the services of a field superintendent.

Vice-Chair Crossland will contact Steve Feidler.

Motion: made by Vice-Chairman Crossland to establish a starting hourly rate of \$40 per hour for a field superintendent and place that in the ad should we need to run one, second by Director Moore.

Unanimous Approval

8. Discussion and possible action regarding the repairs, removal of unauthorized objects and replacement of landscaping to the RRREMD Boundary on the east side of the Sedona Collective. The District Board may vote to go into Executive Session pursuant to A.R.S. 38-431.03(A)(3).

Chairman Norton received an estimate from Green Earth for the repair of the damage caused by the Telsa charging station installation, replacement of eight shrubs and sprinkler damage for the amount of \$860.

Motion: made by Director Moore to send an invoice to Charging Infrastructure Southwest + Texas for an amount of \$860, second by Director Kane.

Unanimous Approval

Motion: made by Director Moore to authorize Green Earth to proceed with replacing the eight shrubs and repair of sprinkler system for an amount of \$860, second by Vice-Chair Crossland.

Unanimous Approval

The Board entered into an executive session with legal counsel, Robert Kozak.

9. Discussion and possible action regarding records storage.

Motion: made by Director Kane to extend the storage unit for six months, second by Director Moore.

Unanimous Approval

10. Discussion and possible action to approve meeting minutes of October 24, 2018.

Motion: made by Director Kane to approve the minutes, second by Director Moore.

Unanimous Approval

11. Discussion and possible action to approve warrants written in October, November and December 2018.

Motion: made by Director Kane to approve the warrants as submitted, second by Vice-Chair Crossland.

Unanimous Approval

**Public Comment Period:** The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.

Paul Gazda stated he appreciated his years on the Board.