

**Hearing and Meeting Minutes**  
Board of Directors of The American Ranch Domestic Water Improvement District  
June 18, 2020  
5:30 p.m. - Zoom Video Conference / Ranch House

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name and address. All comments and questions shall be directed to the Board Chairperson. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott AZ 86305.*

Some Board Members may be present at The American Ranch, Ranch House, 9500 American Ranch Road, Prescott, Arizona. Physical distancing is required to attend this meeting. Attendees must keep 6' of space between others that are not members of their household. A liability waiver is required by the ARHOA to enter the facility for in-person attendance.

Time: Jun 18, 2020 05:30 PM Arizona

Join Zoom Meeting

<https://us02web.zoom.us/j/81397819295?pwd=KzFCYmZyM3ZaenorUmq1QzIxRGVxZz09>

Meeting ID: 813 9781 9295

Password: 984606

One tap mobile +13462487799,,81397819295#,,1#,984606# US (Houston)

+16699009128,,81397819295#,,1#,984606# US (San Jose)

Dial by your location

+1 346 248 7799 US (Houston)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

Meeting ID: 813 9781 9295, Password: 984606

Contact Jennifer Bartos, [jbartos@idsadmin.com](mailto:jbartos@idsadmin.com) to request a Zoom meeting invitation to be emailed to you.

Call to Order – Cynthia Baker, Bill Yates, Roy Engehausen, Liz Mahon and Brent Mathews present at the Ranch House.

Also participating in the meeting: Jennifer Bartos, District Clerk/Administrator and Diana King, District Administrator, Improvement District Services, present via Zoom; Bob Hanus, District Operator, Western Environmental Technologies; Mark Kaplan, property owner, present at the Ranch House.

Hearings:

Open Public Hearing on the Fiscal Year 2020/2021 Budget  
Chairperson Baker opened the hearing. No public comment.  
Close Public Hearing on the Fiscal Year 2020/2021 Budget  
Chairperson Baker closed the hearing.

Open Public Hearing on the Fiscal Year 2020/2021 Rates & Fees  
Chairperson Baker opened the hearing. Mark Kaplan said he is glad to see the District did not increase rates. Chairperson Baker said she was glad that with no rate increase the District should still be able to put funds into a reserve account. Director Engehausen said that next year he will suggest the District increase their late fees.  
Close Public Hearing on the Fiscal Year 2020/2021 Rates & Fees  
Chairperson Baker closed the hearing.

Convene into Special Meeting:

1. Action on the Fiscal Year 2020/2021 Final Budget and possible adoption of Resolution No. 2020-1.  
Motion: made by Director Engehausen to adopt the final budget and Resolution No. 2020-1, second by Director Mahon.  
Unanimous Approval
2. Action on the Fiscal Year 2020/2021 Rates and Fees and possible adoption of Resolution No. 2020-2.  
Motion: made by Director Yates to adopt the rates and fees and Resolution No. 2020-2, second by Director Mathews.  
Unanimous Approval

Convene into Regular Meeting:

1. Discussion and possible action regarding future meetings.

Director Yates said he will not be available for the August 12<sup>th</sup> meeting. Chairperson Baker said she would like to begin working on the Capital Reserve report in August. She asked Bob Hanus to be prepared to present some initial information to the Board. How the meetings will be conducted, whether in-person or via Zoom. It was decided to hold the meeting at the Ranch House with a Zoom option. Director Engehausen said it was quite easy to access Zoom so he will bring his computer.

2. Discussion and possible action to approve May 13, 2020 meeting minutes.

Motion: made by Director Engehausen to approve the meeting minutes, second by Director Yates.

Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.

No public comment.