

**NOTICE OF PUBLIC HEARINGS & SPECIAL MEETING**

To adopt estimates of proposed expenditures as District Budget for Fiscal Year 2024-2025 and rates for fees  
FOR THE

**AMERICAN RANCH DOMESTIC WATER IMPROVEMENT DISTRICT**

**June 13, 2024 Hearing begins at 5:00 p.m. / Special Meeting to follow  
The American Ranch – Billiard Room, 9500 American Ranch Road, Prescott, AZ**

At these combined hearings and special meeting, the American Ranch DWID Board of Directors will adopt rates and fees and the Fiscal Year 2024-2025 Budget to be effective July 1, 2024.

User Fee Residential:	\$130.00 per month flat rate, plus water usage 1 – 15,000 gallons - \$1.00 15,001 – 20,000 gallons - \$2.90 per 1,000 gallons 20,001 – 25,000 gallons - \$3.00 per 1,000 gallons 25,001 gallons and up - \$3.20 per 1,000 gallons
Commercial User Fee Sewer & Water:	\$1,500 per month flat rate, plus water usage 1 – 15,000 gallons - \$1.00 15,001 – 20,000 gallons - \$2.90 per 1,000 gallons 20,001 – 25,000 gallons - \$3.00 per 1,000 gallons 25,001 gallons and up - \$3.20 per 1,000 gallons
User Fee Community - Water:	\$250.00 per month flat rate, plus usage 1 - 20,000 gallons \$5.00 20,001 to 40,000 gallons \$5.00 per 1,000 gallons Over 40,000 gallons \$10.00 per 1,000 gallons
User Fee Community - Sewer:	\$3,750.00 per month flat rate for 3 HOA accounts
User Fee Unconnected Lots:	\$65.00 per month
Effluent Reuse Fee:	\$0.50 per 1,000 gallons
District Late Fee:	\$7.50 per month
Interest on delinquent accounts:	Pursuant to the most current A.R.S.
Copies:	\$0.25 per page/per side
Duplicate Billing:	\$7.50 per bill
Return payment:	\$40.00 per return (NSF, stop payment, ACH, etc.)
Hook-up Fee:	\$8,000.00 per application (sewer & water, incl. water meter)
Water Meter for Vacant Lot:	\$2,000.00 per meter (deducted from hook-up fee when lot is developed)
Permit Fee:	\$500.00 per application
Activation/Transfer Charge:	\$150.00 per activation/transfer of ownership vacant & developed
Reconnection Fee:	\$500.00 per shut-off/turn-on, reconnection
Hydrant Meter:	See ARDWID.com for Hydrant Meter rates
Collection Fees:	
	Copies: \$.60 per page
	Ownership Research: \$95.00 per parcel (no notification of ownership transfer)
	Bill Reprint or Account History Printout: \$1.25 per page
	Past Due Notice: \$25.00 per account (Stamped for accounts w/past due balance)
	Lien Notice: \$180.00 per account, plus postage (sent prior to Lien)
	Second Lien Notice: \$35.00 per notice, plus postage (1 <sup>st</sup> notice returned)
	File Lien: \$225.00 per account plus recording fees, includes lien release after paid in full
	Limited Title Search: \$400.00 per parcel
	Title Search & County Notifications: \$20.00 per notification

Property owners and customers of the District may appear and be heard on these matters. Objections may be filed with the Chairman of the Board of Directors prior to the date set for the hearing. These objections may be filed at the District Office:

Jennifer J. Bartos, District Clerk  
American Ranch Domestic Water Improvement District  
3603 Crossings Drive, Prescott, AZ 86305  
jbartos@idsadmin.com

For more information contact Jennifer Bartos at (928) 443-9484  
Also see our website [www.ARDWID.com](http://www.ARDWID.com) for additional District information.

District Board Meeting and Hearing Guidelines: The meetings and hearings will be held in accordance with the Arizona Revised Statutes. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos or Diana King, American Ranch Domestic Water Improvement District Administrators at Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive, Prescott, AZ 86305.

**American Ranch Domestic Water Improvement District**

**Fiscal Year 2024-2025 Tentative Budget**

Adopted 5-22-24

Exhibit A

<b>EXPENSE</b>	<b>FY 23/24 Budget</b>	<b>4/15/24 Actual</b>	<b>12 Month Estimate</b>	<b>FY 24/25 Budget</b>
<b>O&amp;M Expense</b>				
<b>Administrative Expense</b>				
ADEQ Registration	\$3,500	\$29,113	\$29,113	\$3,500
Administrative Services				
Activation Fees	1,500	2,400	2,550	2,500
Additional Admin Services	100	65	65	1,300
District Admin Contract	46,202	34,651	46,201	47,588
Reimbursed Admin Svcs	5,000	4,278	5,704	5,000
Annual CCR - Water Quality Report	1,250	0	1,250	1,290
Attorney Services	500	2,315	2,315	500
Bank Charges	55	59	70	70
Elections/County Reimbursement	0	0	0	9,000
Insurance	16,500	17,437	17,437	17,500
Office Supplies	250	123	250	250
On-line Payment Processing	200	42	63	75
Postage	120	0	0	150
Professional Services - CPA	0	0	0	0
Publishing - Newspaper	600	147	600	900
<b>Operating Expense</b>				
Alarm System Monitoring	965	599	965	965
Artificial Rocks for Backflow	1,000	0	0	1,600
Backflow Testing Program	10,375	0	10,375	11,750
Chemicals	4,900	2,052	4,900	6,500
Electricity	26,000	21,732	32,598	33,000
Emergency Services	5,000	255	255	5,000
Exercise Valves	4,120	0	4,120	4,250
Freeze Protection	900	0	900	900
Generator Repair & Maintenance	3,800	0	3,800	3,800
Hauling & Disposal	17,500	0	17,500	24,500
Lab Analysis	13,000	6,838	13,000	13,000
Lab Equipment	1,700	0	1,700	1,000
Operating Equip & Supplies	15,000	20,676	25,000	25,000
Operator Services				
District Operator Contract	88,901	58,138	88,901	93,346
Operator Overtime	2,500	1,750	2,500	2,500
Remote Meters Annual Service	17,000	16,880	16,880	16,880
Sewer Line Flushing	3,605	0	3,605	3,800
Telephone & Internet	2,350	1,807	2,350	2,350
UV Bulbs - Sewer	500	0	500	750
Water Line Flushing	1,400	0	1,400	1,500
Water Truck	1,250	2,510	2,510	1,250
WWTP Redundancy Project	118,000	0	34,781	0
Spillway	0	0	0	12,200
Storage	0	0	0	0
Wastewater Facility Equipment	0	0	0	23,850
Water Facility Equipment	0	0	0	10,000
Sales Tax	2,500	0	2,500	2,500
Contingency (10% of 6-38)	<u>24,439</u>	<u>30</u>	<u>30</u>	<u>35,626</u>

<i>Subtotal</i>	<i>\$442,482</i>	<i>\$223,897</i>	<i>\$376,688</i>	<i>\$427,440</i>
Transfer	<u>131,293</u>	<u>0</u>	<u>0</u>	<u>164,998</u>
Total O&M Expense	\$573,775	\$223,897	\$376,688	\$592,438

**CAPITAL Expense**

Capital Reserve Fund	\$68,839	\$0	\$0	\$127,552
Meter & Backflow Installation	18,000	4,232	4,232	5,000
Capital Contingency	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total Capital Expense	\$86,839	\$4,232	\$4,232	\$132,552

<b>TOTAL EXPENSE BUDGET</b>	\$660,614	\$228,129	\$380,920	\$724,990
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<b>REVENUE</b>	<b>FY 23/24 Budget</b>	<b>4/15/24 Actual</b>	<b>12 Month Estimate</b>	<b>FY 24/25 Budget</b>
<b>O&amp;M Revenue</b>				
Activation/Transfer Fee	\$1,500	\$1,902	2,550	\$2,500
Ad Valorem Tax	0	0	0	0
Collections	5,000	3,350	4,130	5,000
Interest	20	3,706	4,000	3,500
Reuse Income	1,500	1,081	1,100	0
User Fees - Unconnected	64,740	58,792	64,262	49,410
User Fees - Community - Sewer	45,000	37,500	45,000	45,000
User Fees - Community - Water Flat	24,000	20,300	24,000	24,000
User Fees - Community Water Usage	8,000	6,150	8,199	8,200
Residential Base Fee Water & Sewer	165,360	153,029	204,119	205,920
User Fees - Residential - Water Usage	12,000	11,816	12,000	12,000
User Fees - Commercial Sewer & Water	36,000	3,583	3,583	0
User Fees - Commercial Water Usage	100	300	300	0
Spillway from HOA	0	0	0	6,100
Sales Tax - Water	<u>2,000</u>	<u>1,137</u>	<u>2,500</u>	<u>2,500</u>
Subtotal	365,220	302,646	375,743	364,130
Permit Fees	1,500	3,000	3,000	1,500
Miscellaneous O&M Income	0	40	40	0
Total O&M Revenue	\$366,720	\$305,686	\$378,783	\$365,630

**CAPITAL Revenue**

Hook up Fee	\$21,000	\$46,000	\$46,000	\$16,000
Interest	<u>200</u>	<u>2,736</u>	<u>2,800</u>	<u>2,800</u>
Total Capital Revenue	\$21,200	\$48,736	\$48,800	\$18,800

<b>TOTAL REVENUE BUDGET</b>	\$387,920	\$354,422	\$427,583	\$384,430
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