

Meeting Minutes

Board of Directors of the Red Rock Road Enhancement Maintenance District

July 13, 2022 – 2:00 p.m.

VIA ZOOM VIDEO CONFERENCE

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name. All comments and questions shall be directed to the Board Chairperson. Representatives of the District Clerk and the Administrative personnel are authorized to speak on all items. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

Topic: RRREMD Board Meeting

Join Zoom Meeting

<https://us04web.zoom.us/j/9282849764>

Meeting ID: 928 284 9764

Telephone Numbers for those without computers or smart devices:

(602) 753-0140 (Phoenix)

(669) 219-2599 (San Jose)

Contact jbartos@idsadmin.com to request the Zoom meeting invitation to be sent via email

Call to Order – Dave Norton, Joanne Johnson, Stephen Smith, Mark Mumaw and Valna Wilson present.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, Diana King, District Administrator, Wendy Skaggs, Improvement District Services, Inc.; Steve Fiedler, Field Superintendent; Paul Comstock, Green Care; Paul Gazda, Karen McClelland and Melina Fuhrmann.

1. Discussion regarding the use of Weed Zap by Paul Gazda (10 minute max)
Mr. Gazda offered to train Green Earth employees on the proper use of Weed Zap. The RRREMD Board referred the offer to Green Earth to decide if they wish to work with Mr. Gazda without any authorization from the District.
2. Discussion and possible action regarding field reports from Green Earth and an update on RRREMD alternative weed spray program. Representatives of Green Earth LLC may be called upon to speak. Paul Comstock spoke to the Board regarding the landscape condition. The Board requested monthly reports from Green Earth. Diana was asked to notify Paul when water bills are higher than normal.
3. Discussion and possible action regarding a field report from Steve Fiedler to include:
 - a) Irrigation Clock Programming
 - b) Irrigation
 - c) Weeds, Green Care is doing good job of keeping weeds in check.
 - d) Pruning overhanging tree limbs on sidewalks have been cut off.
 - e) ADOT permits
 - f) Sidewalk Replacement
 - g) Sidewalk trip lip grinding
 - h) South and North Property line markers.
 - i) Bell Rock Plaza drainage issues
 - j) Team Fishel/Century Link work between Dia. Resort and Bell Rock Plaza
Motion: made by Director Smith to refer this matter to the attorney and send a letter to the contractor with a copy to ADOT, second by Director Wilson.
4 votes yes / Mumaw – No
 - k) Plant replacements, there are missing plant spots that are still being water and never capped.
Motion: made by Director Mumaw to request Steve Fiedler make of list of plants with water and have it ready at the next meeting. Motion failed for lack of a second.

Motion: made by Director Mumaw to request Green Earth make a list of plants with water and have it ready at the next meeting, second by Director Johnson.
Unanimous Approval

4. Discussion and possible action regarding a review of the Field Supervisor's contract, invoices and tasks. Diana pointed out several charges on invoices from Steve Fiedler that were for work that should have been done by Green Earth under their landscape maintenance contract. She told the Board that she is not comfortable paying those invoices without the Board's review, comment and approval.
Motion: made by Director Wilson that the invoices should be approved by the Chair prior to payment, second by Director Johnson. Chairman Norton expressed concerns about his availability.
New Motion: made by Director Wilson that Stephen Smith will review the invoices and highlight any areas of concern and then he will send it on to the Chair for final approval prior to submitting to IDS for payment, second by Director Johnson.
Unanimous Approval
5. Discussion and possible action regarding a review of the landscaping contract with Green Earth/Green Care. Steve Fiedler and Paul Comstock will meet weekly.
6. Discussion and possible action regarding the District website and readily accessible documents. IDS will continue to maintain the website pages.
7. Discussion and possible action to approve meeting minutes of April 20, May 4 and June 8, 2022.
Motion: made by Director Johnson to approve the meeting minutes, second by Director Smith.
Unanimous Approval
8. Discussion and possible action to approve warrants written in April, May and June 2022.
Motion: made by Director Mumaw to approve the warrants, second by Director Johnson.
Unanimous Approval

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.

Karen McClelland commented about being a Board candidate.
Paul Gazda suggested a monthly report on spraying and signage.