

Meeting Minutes

Board of Directors of the Red Rock Road Enhancement Maintenance District
April 17, 2024 – 2:00 p.m. at
Sedona Fire Station #3, 125 Slide Rock, Sedona, Arizona
And Zoom Video Conference

District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name. All comments and questions shall be directed to the Board Chairperson. Representatives of the District Clerk and the Administrative personnel are authorized to speak on all items. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.

Join Zoom Meeting

<https://us04web.zoom.us/j/9282849764>

Meeting ID: 928 284 9764

Telephone Numbers for those without computers or smart devices:

(602) 753-0140 (Phoenix) / (669) 219-2599 (San Jose)

Contact jbartos@idsadmin.com to request the Zoom meeting invitation to be sent via email

Call to Order – Dave Norton, Valna Wilson, Karen McClelland, Melina Fuhrmann and Joanne Johnson present.

Also present and participating in the meeting: Robert Kozak, Attorney (Executive Session only); Jennifer Bartos, District Clerk/Administrator, Improvement District Services, Inc.; Mark and Eric Price, Price Landscaping; John Leslie, Field Superintendent

The Board will vote to convene into Executive Session pursuant to A.R.S. 38-431.03.3, Green Earth Landscaping & Construction vs. Red Rock Road Enhancement Maintenance District et.al.

The Public will be admitted to the meeting, whether Zoom or in-person, after the Executive Session is ended. Only Board Members, the Attorney and administrative staff will attend the Executive Session.

Convene into regular meeting:

1. Discussion and possible action to direct attorney and/or staff in the above matter.
Motion: made by Director McClelland to authorize Mr. Kozak to proceed with direction given in executive session, second by Director Johnson.
Unanimous Approval
2. Discussion and possible action regarding art on VOC Roundabout Committee progress update.
There will be a public presentation on May 1st. Bob Kozak was requested to begin creating a contract for District ownership of the artwork.
3. Discussion and possible action regarding field reports from Price Landscaping. Representatives of Price Landscaping may be called upon to speak.
The condition of the weeds and method of removal was discussed.
4. Discussion and possible action regarding the field report by John Leslie, Field Superintendent, to include plant replacement, weed removal and other issues listed in the report.
John told the Board that the current style of trash receptacle lids are no longer available. He will look into options with similar size and color. John said he received a bid for sidewalk concrete repair in the amount of \$11,700. He felt that cost was too high and believed he can do the job for about \$5,000. John said the he estimates the cost to put down a test area of weed barrier will be approximately \$2.00 per square foot

and the test area that he recommends would be about \$2,800. John also discussed plant replacement. He gave options for costs and planting one-gallon and five-gallon plants.

Motion: made by Director McClelland to authorize John Leslie and Price Landscaping to do the sidewalk repair for an amount not to exceed \$5,000, second by Director Fuhrmann.

Unanimous Approval

Motion: made by Director McClelland to authorize John Leslie to begin replacing plants, preferably 5-gallon plants, for an amount to not exceed \$5,000, second by Director Fuhrmann.

Unanimous Approval

5. Discussion and possible action regarding the Fiscal Year 2024/2025 Budget and Ad Valorum tax. The draft budget was reviewed. John Leslie suggested \$500 a month for irrigation maintenance. The Board requested that there be separate line items for Irrigation, Hard Scape at \$6,000, Plant Replacement at \$5,000, and a Test Fabric Project for \$3,000. Also, the self-insured budget was reduced in previous years from \$15,000 to \$5,000. Because insurance does not cover District owned features, such as benches, lighting, etc., it was suggested to return the self-insured line item back to \$15,000. Jennifer was asked to create a revised budget and send to the Board as soon as possible. Future budget meetings will be May 22 at 12:30 and June 19 at 2:00.
6. Possible action to approve the Call of Election for three positions on the Board of Directors. Motion: made by Director McClelland to approve the Call of Election, second by Chairman Norton. Unanimous Approval
7. Discussion and possible action to approve meeting minutes of January 17 and March 6, 2024. Motion: made by Director Johnson to approve the meeting minutes, second by Director McClelland. Unanimous Approval
8. Discussion and possible action to approve warrants written in January, February and March 2024. Motion: made by Director McClelland to approve the warrants, second by Director Fuhrmann. Unanimous Approval
9. Discussion regarding future agenda items. Roundabout committee for the May agenda

Public Comment Period: The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.