

Hearing and Meeting Minutes  
Board of Directors of the Red Rock Road Enhancement Maintenance District  
May 24, 2023 – 2:00 p.m. at  
Sedona Fire Station #3, 125 Slide Rock, Sedona, Arizona  
And Zoom Video Conference

*District Board Meeting Guidelines: The meeting will be held in accordance with A.R.S. Title 38 Open Meeting Laws. Board and attendees participation shall be civil and courteous. Any disruptive behavior could result in removal from the meeting. Comments and questions from the public shall be called upon by the Board Chairman, and shall begin with stating and spelling of the speaker's name. All comments and questions shall be directed to the Board Chairperson. Representatives of the District Clerk and the Administrative personnel are authorized to speak on all items. Persons with a disability may request a reasonable accommodation such as a sign language interpreter, by contacting Jennifer Bartos, Improvement District Services, Inc. at (928) 443-9484. Requests should be made as early as possible to allow time to arrange the accommodation. Requests for copies of Board Meeting minutes or other District documents, inquiries, or complaints should be submitted in writing to: Improvement District Services, Inc., 3603 Crossings Drive Prescott, AZ 86305.*

Join Zoom Meeting

<https://us04web.zoom.us/j/9282849764>

Meeting ID: 928 284 9764

Telephone Numbers for those without computers or smart devices:

(602) 753-0140 (Phoenix) / (669) 219-2599 (San Jose)

Contact [jbartos@idsadmin.com](mailto:jbartos@idsadmin.com) to request the Zoom meeting invitation to be sent via email

Call to Order – Dave Norton, Valna Wilson, Karen McClelland and Melina Fuhrmann present. Joanne Johnson absent.

Also present and participating in the meeting: Jennifer Bartos, District Clerk/Administrator, and Diana King, District Administrator, Improvement District Services, Inc.; Mark Price, Price Landscaping; Paul Gazda, property owner.

Pledge of Allegiance

Hearings:

Open Public Hearing on the Fiscal Year 2023/2024 Budget and Secondary Property Tax  
Chairman Norton opened the hearing. Hearing no comments Chairman Norton closed the hearing.  
Close Public Hearing on the Fiscal Year 2023/2024 Budget and Secondary Property Tax

Convene into Special Meeting:

1. Action on the Fiscal Year 2023/2024 Final Budget and possible adoption of Resolution No. 2023-1.  
Motion: made by Director McClelland to adopt the final budget and Resolution 2023-1, second by Vice-Chair Wilson.  
Unanimous Approval

Convene into Regular Meeting:

2. Discussion and possible action regarding the landscape maintenance services and contract.  
The contract will be amended at the July meeting. Paul Gazda requested the contract state the use of only weed zap unless the use of another herbicide is approved by the Board.  
The Board would like to work on a long-term budget for replacement.  
Jennifer was asked to contact the Attorney and request that he contact the Department of Agriculture to inquire about a waiver on the 5 gallon spraying limitation.  
Motion: made by Director McClelland to approve the October version of the contract with updates to the dates and vendor, which should be Price Landscaping, second by Director Fuhrman.  
Unanimous Approval
3. Discussion and possible action regarding the Field Superintendent services and contract.  
The tasks for this position were questioned. Jennifer was asked to send the Board the Statute(s) regarding Field Superintendent requirements.  
Motion: made by Vice-Chair Wilson to gather the information from the Statutes for Field Superintendent position and Mark Price's proposal and carry this item over to the July meeting, second by Director McClelland.  
Unanimous Approval

4. Discussion and possible action to approve meeting minutes of April 19, 2023.  
Motion: made by Director McClelland to approve the meeting minutes, second by Vice-Chair Wilson.  
Unanimous Approval
  
5. Discussion and possible action to approve warrants written in April 2023.  
Motion: made by Director McClelland to approve the warrants, second by Director Fuhrmann.  
Unanimous Approval

**Public Comment Period:** The public will be given the opportunity to comment to the Board of Directors on non-agenda item issues pertaining to the District. This is the time for the public to comment. Members of the Board may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01(G), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a later date. Two minutes will be allowed for each speaker.